

To enroll in courses listed below, and see the most up-to-date catalog, login to the [DocuSign University Learning Portal](#) with your DocuSign production account credentials. **Note:** DocuSign University is regularly updating our catalog with new offerings.

Course	Learning Type	Cost	Description	Course Length
Administrator				
DocuSign Administrator Certification	This course has been replaced by the Web Application Administration course (below).			
Web Application Administration	ILT, vILT	\$1,700 pp or 6,000 for private course (up to 12 people)	This deep-dive, interactive course, designed specifically for DocuSign Administrators, covers the in's and out's of the DocuSign Web Application Admin console to help accelerate the outcomes of your organization.	2 days (ILT) or 4 days (vILT)
Template Fundamentals	ILT	\$3,000 (plus T&E) for private onsite for up to 12 people.	In this deep-dive, interactive course, Product Trainers will help you to hone your template skills and learn best practices and helpful tricks to take your company's templates to the next level.	1 full day
DocuSign Customer Success Architect Certification	This course has been replaced by How to Accelerate Agreements (below).			
How to Accelerate Agreements	ILT	\$3,000 (plus T&E) for private onsite for up to 12 people.	Gain an in-depth understanding of the DocuSign System of Agreement Platform, the program and project framework to evaluate and redesign core processes, and the change management and reporting needed to keep their business acceleration initiatives on track.	1 full day
DocuSign PowerForm Electives	Self-paced	Complimentary	This course will explore the creation process for PowerForms, how to manage PowerForms, and how to download form data from PowerForms.	60 mins
DocuSign Template Electives	Self-paced	Complimentary	This course enables you to successfully create and manage a DocuSign template. You'll gain an understanding of when and why to use a template, learn the creation process for templates, and learn to share templates and lock down template properties. You'll also learn to use templates effectively when sending an envelope.	60 mins
DocuSign Organization Administrator Fundamentals	Self-paced	Complimentary	This course enables you to successfully administer a DocuSign organization. You'll learn to establish an organization, link accounts, add and manage users and permissions, create users and groups, manage an SSO implementation, and obtain help and support efficiently.	60 mins
Configuring Your DocuSign Account Settings	Self-paced	Complimentary	This course enables you to view the account billing and usage data, update the account profile, update the account regional time zone preferences and set the default account email notification preferences.	15 mins
Managing Users on Your DocuSign Account	Self-paced	Complimentary	This course enables you to add Users and manage existing users on your DocuSign account.	15 mins
Understanding Why and How to establish Custom Permission Sets	Self-paced	Complimentary	This course enables you to establish custom permission sets and manage custom permission sets.	15 mins
Understanding Why and How to Establish User Groups	Self-paced	Complimentary	This course enables you to establish user groups and create a signing group.	15 mins
Understanding How to Add and Update User Accounts in Bulk	Self-Paced	Complimentary	This course enables you to add users in bulk, update users in bulk and view the bulk actions log. Recommended prerequisite courses: <i>Managing Users on Your DocuSign Account</i> and <i>Understanding Why and How to Establish Custom Permission Sets</i>	20 mins
Branding a DocuSign Account	Self-paced	Complimentary	This course enables you to establish signing and sending brands, establish post-signing destination URLs and create multiple brands. Recommended prerequisite courses: <i>Getting Started with Sending Envelopes</i> ; <i>Getting Started with Signing Envelopes</i> ; and <i>Understanding Why and How to Establish User Groups</i>	20 mins

Configuring Recipient Signing Settings	Self-paced	Complimentary	This course enables you to configure auto-navigation settings, establish recipients settings, establish envelope delivery options and configure the recipient legal disclosure.	20 mins
Configuring Document Signing Settings	Self-paced	Complimentary	This course enables you to configure a document watermark, format document date and time, establish supplemental document permissions and configure the signature adoption settings. Recommended prerequisite courses: <i>Getting Started with Sending Envelopes</i> ; <i>Getting Started with Signing Envelopes</i> ; and <i>Understanding Why and How to Establish Custom Permission Sets</i>	15 mins
Configuring Document Sending Settings	Self-paced	Complimentary	This course enables you to manage cloud document access, to establish field and field property settings, to manage document custom fields and manage envelope custom fields. Recommended prerequisite courses: <i>Getting Started with Sending Envelopes</i> and <i>Getting Started with Signing Envelopes</i>	15 mins
Configuring Recipient Sending Settings	Self-paced	Complimentary	This course enables you to disable and enable Recipient comments, manage recipient roles when sending, manage your payment gateways and configure a recipient's permission to view a document.	20 mins
Using Auditing and Reporting as a DocuSign Admin	Self-paced	Complimentary	This course enables you to recognize standard DocuSign reports, create custom reports, schedule reports and view the Audit logs.	15 mins
Sharing Envelopes Between Users	Self-paced	Complimentary	This course enables you to share envelopes with users on your account, transfer individual envelope ownership to other users on your account and create automatic envelope custody transfer rules.	15 mins
Understanding Recipient Authentication and Account Security Settings	Self-paced	Complimentary	This course enables you to manage recipient authentication settings and enable user authentication and account security settings. Recommended prerequisite courses: <i>Getting Started with Sending Envelopes</i> ; <i>Getting Started with Signing Envelopes</i> ; and <i>Understanding Envelope Security and Authentication for Senders</i>	15 mins
DocuSign CFR Part 11 Fundamentals	Self-paced	Complimentary	This course enables you to successfully identify the steps to sign and send an envelope using a 21 CFR Part 11 enabled account. You will also learn to establish account settings, establish branding requirements, manage users and permissions, create users and groups, establish signer and sender settings, generate reports, and obtain help and support efficiently.	60 mins
DocuSign Retrieve	Self-paced	Complimentary	This course enables you to recognize the basics of using DocuSign Retrieve. You'll learn how to configure Retrieve settings, save Retrieve settings, select Retrieve settings and to run the Retrieve process manually. You will learn how using Envelope Custom Fields and Document Custom Fields can help you use Retrieve effectively.	60 mins
DocuSign Standards Based Signature Fundamentals	Self-paced	Complimentary	This course enables you to understand the basics of using digital certificates as part of the Standards-Based Signatures platform. You'll learn about differences between the types of signatures DocuSign supports, how to send using Standards-Based Signatures, how to view the digital certificate when the envelope is completed and DocuSign feature differences when using SBS.	60 mins
Understanding Admin Integrations	Self-paced	Complimentary	This course enables you to use Connect configurations and state the purpose for APIs and Integrator Keys in DocuSign	15 mins
Signer				
Getting Started with Signing Envelopes	Self-paced	Complimentary	After reviewing this course, you will be able to identify the steps in a signing process, to recognize a DocuSign signing email notification, and to sign an Envelope using basic fields such as signature and initial.	15 mins
Using Advanced Features When Signing Envelopes	Self-paced	Complimentary	After reviewing this course, you will be able to, upload an attachment during signing, use the approve or decline buttons, sign using Comments and sign using Payments.	15 mins

Recognizing Authentication Methods for Signers	Self-paced	Complimentary	After reviewing this course, you will be able to recognize the different authentication methods available to signers during the signing process.	10 mins
Using Other Signing Actions When Signing Envelopes	Self-paced	Complimentary	After reviewing this course, you will be able to finish signing later, sign on paper, decline to sign, assign signing to another Recipient and use DocuSign Document Markup.	20 mins
Managing Envelopes as a DocuSign Signer	Self-paced	Complimentary	After reviewing this course, you will be able to manage and download envelopes in your DocuSign account.	10 mins
Digital Signer				
DSA Signer Fundamentals	Self-paced	Complimentary	Welcome to the DSA Signer Fundamentals Course. After reviewing this course, you will be able to recognize the different industries using the DocuSign Signature Appliance, use the DSA Control Panel to establish your graphic signature, change your User password and use the DSA to sign via your desktop, Office, PDF Viewers, eSeal, the Web Application, SharePoint and the Mobile Application.	30 mins
Introduction to Standard Digital Signatures & DocuSign Signature Appliance	Self-paced	Complimentary	Welcome to the Introduction to Standard Digital Signature and DocuSign Signature Appliance (DSA) course. This course provides an overview of standard digital signature as a type of eSignature and DSA as an option for providing digital signatures.	30 mins
Sender				
Creating Templates Using Additional Techniques	Self-paced	Complimentary	After reviewing this course, you will be able to create a new template from an existing template, create a template to define workflows, create a template using fields with AutoPlace and create a template using IDR zones.	
Managing Templates	Self-paced	Complimentary	After reviewing this course, you will be able to download and upload a template, create folders for your templates and share your templates with other Users on your account.	
Preventing Template Changes when Sending	Self-paced	Complimentary	After reviewing this course, you will be able to limit, manage or prevent changes to a template when used in an envelope. You will be able to prevent changes made to the Recipients of a template, manage template settings using advanced options and limit changes made to the envelope fields.	
Editing a Template	Self-paced	Complimentary	After reviewing this course, you will be able to edit a document in a template, edit a template workflow and delete a template	
Overview of Basic Signing, Sending and Envelope Management (Basics)	Virtual Workshop	Complimentary	This session will enable you to successfully send, sign and manage DocuSign envelopes. You'll learn how create and send a DocuSign envelope, experience how a recipient views and acts on documents within the envelope and practice viewing and managing an envelope after it has been sent. We will gain this knowledge through a scenario-based, hands-on activity.	90 mins
Understanding Core Envelope Sending Components	Virtual Workshop	Complimentary	This workshop will review the core elements needed to send an envelope. The core elements include documents to be added, recipients for the envelope, subject lines, and fields placed on the documents.	90 mins
Managing your Envelopes	Virtual Workshop	Complimentary	This workshop will provide a Sender with skills to organize envelopes into folders, filter and search for specific envelopes, correct envelopes, void and resend in-process envelopes as well as other important envelope management tasks.	90 mins
Basic Sending Using Templates	Virtual Workshop	Complimentary	This session will overview the four approaches you could take when using a template to send an envelope.	90 mins
Understanding Basic Template Creation (Template Basics)	Virtual Workshop	Complimentary	This hands-on session covers the most effective way to create a template, including: Identifying a use case, identifying the document(s), defining the workflow, and placing fields.	90 mins

Understanding Template Recipient Actions	Virtual Workshop	Complimentary	This workshop will take a deep dive into recipient actions used when creating a Template. The in-person signing action, needs to view action, and manage recipients action including allow to edit, specify recipients and update recipients will be covered.	90 mins
Creating Templates with Multiple Documents and Recipients	Virtual Workshop	Complimentary	This workshop will provide a Template owner with skills on using multiple documents in a template, adding supplemental documents to a template, specifying multiple recipients, establishing multiple recipient settings, and creating email subject lines with merge fields.	90 mins
Managing your Templates	Virtual Workshop	Complimentary	This workshop will provide a Template owner with skills to upload templates, organize templates into folders, share templates with colleagues, protect shared templates, version a template when a document within a template needs to change, and move templates from a demo account to a production account.	90 mins
Sending Envelopes Using Bulk Send	Virtual Workshop	Complimentary	This workshop will cover how to utilize bulk send to send an envelope.	90 mins
Creating a PowerForm from a Template	Virtual Workshop	Complimentary	This workshop will provide a PowerForm Admin the necessary steps to convert a template into a PowerForm.	90 mins
Using Advanced Template Features to Create a PowerForm	Virtual Workshop	Complimentary	This workshop will explore advanced template features to create a PowerForm such as such as hiding recipients and bypassing the landing page.	90 mins
PowerForm Management Including Permissions, Editing, Folders, and Reporting	Virtual Workshop	Complimentary	This session will provide an overview of Template and PowerForm permissions, how to edit existing PowerForms, how to manage PowerForms and how to report on PowerForms.	90 mins
Working with the Fields Palette and Using Basic Alignment and Editing Techniques	Virtual Workshop	Complimentary	In this interactive workshop, gain an understanding of the Fields Palette, along with tips and tricks for working with default fields, alignment tools, and basic field editing capabilities.	90 mins
Using Fields when Sending	Virtual Workshop	Complimentary	This workshop will cover how to use DocuSign Fields when sending envelopes.	90 mins
Using Advanced Calculated Fields	Virtual Workshop	Complimentary	This workshop will cover advanced fields available for building calculations using DocuSign formula fields. You will gain the skills needed to do several types of calculations including single field, evaluation of a result, multiple field and day and date functions.	90 mins
Working with Button Fields, Boxes and Fields with Conditions	Virtual Workshop	Complimentary	This workshop will cover advanced fields available when recipients need to make a selection on your document. Fields covered will include: radio buttons, check boxes, drop down menus and conditional logic.	90 mins
Creating Advanced Text Fields Using Validation, Specific Formatting, and Collaboration	Virtual Workshop	Complimentary	This hands-on session covers advanced properties that can be assigned to DocuSign fields for better data capture. Gain the skills to better utilize properties like validation, collaboration, and formatting options.	90 mins
Branding a DocuSign Account	Virtual Workshop	Complimentary	Calling all Admins! Come join this hands-on workshop, and acquire the skills you'll need to create and manage a brand profile for your DocuSign administrative account.	90 mins
Using User Management Features for Groups and Permissions	Virtual Workshop	Complimentary	This workshop will provide DocuSign Admins with the skills necessary to manage user accounts. How user permissions, groups and sharing settings interact will be covered.	90 mins
Envelope Management using Custody Transfer and Envelope Sharing Across Users	Virtual Workshop	Complimentary	This workshop will provide DocuSign Admins with the skills necessary to manage envelopes account-wide. Topics will include: setting transfer rules, custody transfer of envelopes and templates, and envelope sharing across users.	90 mins
Standard and Customized Reporting for Admins	Virtual Workshop	Complimentary	This workshop will explore reporting capabilities for DocuSign Admins. Standard reports will be discussed as well as how to customize and schedule reports.	90 mins

Getting Started with Sending Envelopes	Self-paced	Complimentary	Welcome to the Getting Started with Sending Envelopes Course. After reviewing this course, you will be able to recognize the stages of a document life cycle, identify the components of the DocuSign web application and identify best practices for getting help and support.	10 mins
Sending an Envelope Process	Self-paced	Complimentary	After reviewing this course, you will be able to recognize the basics steps to sending an envelope including uploading documents, establishing recipients and workflow, adding Recipient messaging and adding standard fields to an envelope.	15 mins
Using the DocuSign Print Driver	Self-paced	Complimentary	After reviewing this course, you will be able to recognize the key features of the DocuSign Print Driver, how to use Print Driver to upload a document to a new envelope and how to manage your Print Driver settings. All of the topics in this course are required for completion.	15 mins
Managing Envelopes as a Sender	Self-paced	Complimentary	After reviewing this course, you will be able to create envelope folders, view shared envelopes, download completed envelopes and download form data. All of the topics in this course are required for completion.	15 mins
Sending an Envelope with a Template	Self-paced	Complimentary	After reviewing this course, you will be able to use a template from your template folder, apply a template to an envelope, use multiple templates in one envelope and manage your template matching settings. All of the topics in this course are required for completion.	20 mins
Sending to Bulk Recipients	Self-paced	Complimentary	After reviewing this course, you will be able to identify the key bulk send features, you will learn how to generate and complete a customized bulk Recipient CSV file and send an envelope using bulk send and a template. All of the topics in this course are required for completion.	20 mins
Understanding Envelope Security and Authentication for Senders	Self-paced	Complimentary	After reviewing this course, you will be able to identify different types of authentication, recognize how to send an envelope using additional authentication and recognize how to manage Signer failed authentication. All of the topics in this course are required for completion.	15 mins
Sending Envelopes Using Comments	Self-paced	Complimentary	After reviewing this course, you will be able to enable and disable comments when sending, view comment notifications and reply to comments. All of the topics in this course are required for completion.	15 mins
Updating Your Profile Settings	Self-paced	Complimentary	After reviewing this course, you will be able to customize your profile, setup your electronic notary in DocuSign, define your signature and manage your email notification settings. All of the topics in this course are required for completion.	15 mins
Using Additional Recipient Actions When Sending	Self-paced	Complimentary	After reviewing this course, you will be able to assign additional Recipient actions including, Specify Recipients, Allow to Edit Recipient, Update Recipients and In Person Signer. All of the topics in this course are required for completion.	15 mins
Using Advanced Fields and Actions When Sending	Self-paced	Complimentary	After reviewing this course, you will be able to use Payment fields, Formula fields, Autoplace and Conditional Logic when adding fields to a document. All of the topics in this course are required for completion.	20 mins
Using Advanced Options When Sending	Self-paced	Complimentary	After reviewing this course, you will be able to use supplemental documents, allow Recipients to markup a document, configure reminders and expirations and customize email and language for Recipients. All of the topics in this course are required for completion.	20 mins
Using Document Fields	Self-paced	Complimentary	After reviewing this course, you will be able to navigate the Add Fields view, understand why and how to use standard fields, create custom fields and set field properties. All of the topics in this course are required for completion.	20 mins
Using Envelope Actions after Sending	Self-paced	Complimentary	After reviewing this course, you will be able to resend an envelope, correct an in-progress envelope, create a copy of an envelope and void an envelope. All of the topics in this course are required for completion.	15 mins

Using Reporting as a Sender	Self-paced	Complimentary	After reviewing this course, you will be able to use a standard report, create a custom report and schedule a report. All of the topics in this course are required for completion.	15 mins
Getting Started with Templates	Self-paced	Complimentary	After reviewing this course, you will be able to recognize why and how templates are used, evaluate your business process to prepare for template creation and identify the steps involved in creating a template.	15 mins
Using PowerForms as a Sender	Self-paced	Complimentary	After reviewing this course, you will be able to recognize examples of when to use a PowerForm, be able to copy and distribute a PowerForm URL and manage PowerForm responses. All of the topics in this course are required for completion.	15 mins
Developer				
DocuSign API Fundamentals	Self-paced	Complimentary	DocuSign API Fundamentals introduces you to the DocuSign API. You'll learn common API use cases, API terms, API concepts, the DocuSign "Go Live" process and DocuSign API interfaces.	60 mins
API Technical Overview	Self-paced	Complimentary	DocuSign API – Technical Overview course provides essential information about DocuSign's terms, environments, structures, resources, technical capabilities, and limitations. This course is appropriate for developers, technical managers, business analysts and solution architects. By the end of the course, you will have a basic understanding of the DocuSign platform and its features and will be prepared to begin designing your DocuSign solution.	150 mins
Introduction to DocuSign Objects	Self-paced	Complimentary	DocuSign offers an API object model for transforming your paper-based workflows into digital experiences. Learn about DocuSign's core objects and it's components to create your electronic workflow using DocuSign APIs.	20 mins
Envelope Construction Fundamentals	Self-paced	Complimentary	DocuSign APIs offer envelope object models for building digital transactions. This course introduces the essential parameters required for constructing an envelope object via the APIs. You will also learn how to construct an envelope using a DocuSign template. By the end of this module, you will be able to use DocuSign APIs to construct basic envelope structures to support your own eSignature transactions.	90 mins
Envelope In-flight Management	Self-paced	Complimentary	You can make in-flight changes to your envelopes using DocuSign's APIs. This course introduces the methods for making changes to in-flight envelopes. You will learn use cases, API requests, and important parameters.	45 mins
Get Envelope Status: Webhooks Method	Self-paced	Complimentary	Once you've built your DocuSign application and have begun sending envelopes for eSignature, the next step is to retrieve the status of the envelope or recipient. You can obtain the status of your envelope via polling or via webhooks. Webhooks are the best way to keep envelope status up-to-date in your application. This module covers Connect, DocuSign's webhook, its methods, capabilities, and best practices.	90 mins
Get Envelope Status: Polling Method	Self-paced	Complimentary	Once you've sent an envelope for eSignature, the next step is determining the status of the envelope. You can use webhooks or polling to obtain the status. While DocuSign recommends using webhooks, in some cases polling may be required. In this course, you will learn polling methods, restrictions, and best practices.	50 mins
eSignature Embedding	Self-paced	Complimentary	DocuSign API offers embedding capabilities for your workflows. In this course you will learn how to seamlessly embed the DocuSign API into your apps, websites, and embedded systems, thereby eliminating the need for context-switching.	60 mins
Authentication APIs – OAuth2 for user Authentications	Self-paced	Complimentary	DocuSign authenticates each API request your application makes to DocuSign. This course introduces you to authentication APIs (OAuth2) for applications requiring user authentications. You will learn how to initiate the Authorization Code Grant and Implicit Grant process flows in order to get the Bearer token. You will use the Bearer token in the Authorization header in order to authenticate your API call. You will also learn how to refresh tokens and obtain the user information for all the subsequent API requests.	60 mins

Authentication APIs – Legacy Header Authentications	Self-paced	Complimentary	DocuSign authenticates each API request your application makes to DocuSign. This course introduces you to authentication APIs for applications with the Legacy Header Authentication. You will learn methods, processes, and best practices for authenticating your application with DocuSign.	50 mins
Complex Envelopes	Self-paced	Complimentary	Templates streamline the sending process for any commonly used document(s) you may need to have signed. This course takes a deep dive into the extremely powerful and flexible Composite Template structure. In this course, you will learn the composite template structure, its rules, best practices, and use cases. Composite Templates are a foundational component that you will use to digitize transactions with DocuSign.	80 mins
Go Live with DocuSign	Self-paced	Complimentary	Now that you have built your integration with DocuSign in a developer sandbox, you will move your integration to a DocuSign production account. At DocuSign, we refer to this process of moving an integrator key from a sandbox to a production account as the Go Live process. Go Live is required for all DocuSign integrations. Learn about the requirements, review process, and best practices for Going Live with your DocuSign integration.	60 mins
DocuSign Transaction Room Administrator				
DocuSign Transaction Rooms (DTR) Admin Fundamentals	Self-paced	Complimentary	The purpose of this course is to guide you through the process of setting up your DocuSign Transaction Rooms account so that it's customized to work for your company and workflow. You will learn how to set up: Permissions, Hierarchy, Task List Templates, Transaction Details, and Users.	180 mins
DTR Workflow Fundamentals	Self-paced	Complimentary	In this course, you will learn how to: activate your account, setup profile settings, as well as create and manage your transactions.	100 mins
DTR Manager Fundamentals	Self-paced	Complimentary	In this course, you will learn the different permissions for managers, the process of approving tasks and task lists, and how you can approve and close transactions. A manager user may be a Transaction Coordinator, Office Manager, Accountant, and more.	60 mins
DTR Signature Fundamentals	Self-paced	Complimentary	This course will guide you through the setup required to successfully launch DocuSign Signature and DocuSign Transaction Rooms for your brokerage. In this course, we will focus on DocuSign Signature, which includes the administrative fundamentals and templates. Once you have set up your DocuSign Signature account, you will be ready to start the DocuSign Transaction Rooms courses.	30 mins
Business				
System of Agreement Overview	Self-paced	Complimentary	This course describes systems of agreement and differentiates between modern and legacy agreements. It also provides examples and reviews the benefits of modern systems of agreement.	30 mins
DocuSign System of Agreement Platform	Self-paced	Complimentary	This course introduces DocuSign's System of Agreement Platform. It describes the capabilities and value proposition of the DocuSign platform and also offers techniques for demonstrating DocuSign capabilities.	30 mins
What are Use Cases?	Self-paced	Complimentary	A use case is a business process a person follows to accomplish a goal. In the DocuSign project lifecycle, a use case represents a business process that can be analyzed and transformed into a modern agreement that uses the DocuSign System of Agreement Platform.	30 mins
DocuSign Organizational Structure	Self-paced	Complimentary	This course introduces a scheme for organizing the DocuSign implementation team in your organization. Defining an organizational structure gives you a chance to work out where best to spend your time and influence to get the most out of your team and help your program run efficiently. The way your organization is structured influences how you manage and run projects. It can also influence how much authority and reach individuals have in order to do their jobs. This course introduces an organizational structure that separates the program-level and project-level responsibilities of a DocuSign implementation.	30 mins

Program Executive Alignment & Goals	Self-paced	Complimentary	Planning for a DocuSign project requires a clear vision of the project and its goals, an awareness of key project players and stakeholders, an understanding of change management methods, and a plan for a successful implementation process. In this course, you will learn how to run a program kick-off meeting to inform all business process owners, sponsors, and stakeholders of the project that lies ahead.	30 mins
Change Management	Self-paced	Complimentary	Change management systems are designed to help businesses plan for change. The plans require an understanding of the business community and its ability to absorb the change. The goal is to minimize the disruption of business operations and user impact while managing the change to business processes.	30 mins
Discovering Use Cases	Self-paced	Complimentary	In this course, you will learn how to work with business process owners to identify business process use cases that can be transformed into modern agreements.	30 mins
Mapping Legacy Workflows	Self-paced	Complimentary	In this course, you will learn how to examine the steps in a use case and create a workflow diagram that includes the people and documents involved in the various steps.	30 mins
Analyzing Value in Modern Use Cases	Self-paced	Complimentary	This course discusses how to analyze use case metrics to assess the potential value of a modern agreement. The value estimates are helpful for determining which use cases to deploy first. They are also important for measuring ROI after deployment.	30 mins
Mapping Modern Workflows	Self-paced	Complimentary	In this course, you will learn how to examine a legacy workflow to identify areas for improvement and then map an improved workflow by removing unnecessary steps and applying the DocuSign System of Agreement framework.	30 mins
Techniques for Prioritizing & Managing Use Cases	Self-paced	Complimentary	In this course, you will learn several ways of prioritizing which use cases to implement first. You will also learn about the Use Case Roadmap, a tool for managing use case deployment and tracking results.	30 mins
Building a Use Case Project Implementation Plan	Self-paced	Complimentary	A clear methodology for implementing a modernization project is key to success. This course describes the components of a successful project implementation plan including project phases, project rollout components and change management tasks.	30 mins
Planning & Assessing a Use Case Implementation Project	Self-paced	Complimentary	Planning a modernization project not only involves the technicalities of the use cases you are looking to transform but also change management tasks. This course covers change management related tasks that can be addressed during the planning & assessing phase including meeting with stakeholders for policy and process guidance, designing a marketing and communication strategy, and creating a training plan that will be completed in time for the deployment phase.	30 mins
Designing Modern Agreements	Self-paced	Complimentary	In this course, you will learn about different solutions for setting up your DocuSign system. Then you explore features that you can incorporate into a modern workflow design.	30 mins
Developing & Testing Modern Agreements	Self-paced	Complimentary	In this course, you first learn about the different DocuSign development and production environments you can use to develop and test a modern agreement. You will also learn about change control processes you can use to minimize the likelihood of errors when environments are changed. Finally, you will learn about a proof of concept and how to develop a testing plan.	30 mins
Deploying Modern Agreements	Self-paced	Complimentary	In this course, you will learn about creating a deployment plan that includes all of the activities that make the production system available for use including migration, communication, training and support milestones.	30 mins
Maintaining and Supporting Modern Agreements	Self-paced	Complimentary	In this course, you will learn about techniques for supporting a DocuSign deployment. A process for collecting new use cases is also discussed.	30 mins
Evaluating the Success of Modern Agreements	Self-paced	Complimentary	This course discusses the importance of periodically reviewing organization initiatives and goals as well as how your organization defines success.	30 mins

Increasing Adoption of DocuSign	Self-paced	Complimentary	After deploying a modern agreement, you can analyze the results and usage across the organization to help increase the value of your DocuSign Program. This course introduces techniques for assessing and driving user adoption.	30 mins
Determining True Value of Modern Agreements	Self-paced	Complimentary	In this course, you will learn how you can find additional value in your DocuSign Program by re-examining the Value Realization Model and discovering unstated business goals.	30 mins
Expanding the DocuSign Program	Self-paced	Complimentary	This course introduces techniques for expanding your DocuSign program by increasing the number and diversity of modern agreements and establishing a centralized program management team.	30 mins
Integrations				
DocuSign for Salesforce Administrator Certification	ILT, vILT	\$1,700 pp	Improve your company-wide business operations through advanced integration between DocuSign tools and the Salesforce platform. This course incorporates lectures, discussions, hands-on exercises, workshops, and culminates in a certification project.	2 days (ILT) or 3 ½ days (vILT)
DocuSign for Salesforce Admin Fundamentals	Self-paced	Complimentary	This course enables you to install and configure DocuSign for Salesforce, use the DocuSign Admin Tab within Salesforce, use a managed package, create merge fields and anchors, and create custom buttons within Salesforce.	60 mins
DocuSign for Salesforce Admin Electives	Self-paced	Complimentary	This course builds off the Fundamentals course and provides extended learning topics that may or may not be relevant to a specific instance.	60 mins
DocuSign for Salesforce Sender Fundamentals	Self-paced	Complimentary	This course will teach you how to send a document, send a document for in-person signing and send a document using merge fields. You'll also learn to manage documents by monitoring their status and make adjustments to move a document signing to completion or end the signing for other reasons. This course will also cover reporting and document workflow and security.	60 mins
Sending Envelopes from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to create envelopes from Salesforce Classic including uploading documents, adding Recipients and Recipient messaging, establishing reminders and expirations and placing DocuSign fields.	30 mins
Sending Envelopes from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to create envelopes from Salesforce Lightning including uploading documents, adding Recipients and Recipient messaging, establishing reminders and expirations and placing DocuSign fields.	30 mins
Using DocuSign Templates When Sending Envelopes from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to use, match or apply a Template when sending Envelopes from Salesforce Classic.	30 mins
Using DocuSign Templates When Sending Envelopes from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to use, match or apply a Template when sending Envelopes from Salesforce Lightning.	30 mins
Using Advanced Options When Sending Envelopes from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to create envelopes with Merge Fields, Anchor Text and to create envelopes for In Person signing from Salesforce Classic.	30 mins
Using Advanced Options When Sending Envelopes from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to create envelopes with Merge Fields, Anchor Text and to create envelopes for In Person signing from Salesforce Lightning.	30 mins
Managing Sent Envelopes from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to manage envelopes sent from Salesforce including viewing, correcting, resending and voiding envelopes directly from Salesforce Classic.	30 mins
Viewing Sent Envelopes from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Senders with the skills and knowledge to view envelopes sent from Salesforce directly from Salesforce Lightning.	30 mins

Installing DocuSign for Salesforce from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to install DocuSign for Salesforce in Salesforce Classic including downloading the DocuSign managed package from the App Exchange, approving third-party access and selecting the appropriate security level during the installation process.	30 mins
Installing DocuSign for Salesforce from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to install DocuSign for Salesforce in Salesforce Lightning including downloading the DocuSign managed package from the App Exchange, approving third-party access and selecting the appropriate security level during the installation process.	30 mins
Configuring DocuSign for Salesforce from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to configure DocuSign for Salesforce in Salesforce Classic including connecting a DocuSign account to a Salesforce account, understanding the Send On Behalf Of feature and adding basic DocuSign features to Salesforce layouts.	30 mins
Configuring DocuSign for Salesforce from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to configure DocuSign for Salesforce in Salesforce Lightning including connecting a DocuSign account to a Salesforce account, understanding the Send On Behalf Of feature and adding basic DocuSign features to Salesforce layouts.	30 mins
Enabling DocuSign for Salesforce in Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to enable DocuSign for Salesforce in Salesforce Lightning including installing the Lightning components and adding DocuSign components to Salesforce pages.	30 mins
Managing DocuSign for Salesforce from the DocuSign Admin Tab in Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to manage DocuSign for Salesforce from the DocuSign Admin Tab in Salesforce Classic including configuring the account settings, updating DocuSign and Salesforce account credentials, adding DocuSign Features to Salesforce Layouts, creating Custom Tags and adding and removing users.	30 mins
Managing DocuSign for Salesforce from the DocuSign Admin Tab in Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to manage DocuSign for Salesforce from the DocuSign Admin Tab in Salesforce Lightning including configuring the account settings, updating DocuSign and Salesforce account credentials, adding DocuSign Features to Salesforce Layouts, creating Custom Tags and adding and removing users.	30 mins
Creating Document Custom Fields for DocuSign from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to create Document Custom Fields for DocuSign for Salesforce including Merge Fields and Anchor Text from Salesforce Classic.	30 mins
Creating Document Custom Fields for DocuSign from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to create Document Custom Fields for DocuSign for Salesforce including Merge Fields and Anchor Text from Salesforce Lightning.	30 mins
Configuring Connect for DocuSign for Salesforce from Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to set up DocuSign Connect for DocuSign for Salesforce in Salesforce Classic including modifying, downloading and uploading Connect settings, creating advanced Connect configuration and reviewing Connect Logs and Failures.	30 mins
Configuring Connect for DocuSign for Salesforce from Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to set up DocuSign Connect for DocuSign for Salesforce in Salesforce Lightning including modifying, downloading and uploading Connect settings, creating advanced Connect configuration and reviewing Connect Logs and Failures.	30 mins
Custom Buttons for Salesforce Classic	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to create OnClick JavaScript and URL buttons for DocuSign for Salesforce in Salesforce Classic.	30 mins
Custom Buttons for Salesforce Lightning	Self-paced	Complimentary	This course will provide DocuSign for Salesforce Admins with the skills and knowledge to create URL buttons and custom buttons via the DocuSign Envelope Configurations Object for DocuSign for Salesforce in Salesforce Lightning.	30 mins

DocuSign for Dynamics CRM Online Admin Fundamentals	Self-paced	Complimentary	This learning pathway enables you to install and configure DocuSign for Dynamics, use the Dynamics Records to send a DocuSign transaction, create a Dynamics workflow for sending documents, and creating merge fields for use when sending documents.	30 mins
DocuSign for Dynamics CRM Online Sender Fundamentals	Self-paced	Complimentary	Welcome to the learning pathway for the DocuSign for Dynamics CRM Online Sender. This learning pathway enables a sender within DocuSign for Dynamics CRM Online to send documents and to use get signature to send documents.	20 mins
DocuSign for SharePoint Admin Fundamentals	Self-paced	Complimentary	Welcome to the learning pathway for the DocuSign for SharePoint Admin. This learning pathway enables you to install and configure DocuSign for SharePoint, send a DocuSign transaction to test the installation, and test using a template to get a signature.	30 mins
DocuSign for SharePoint Sender Fundamentals	Self-paced	Complimentary	Welcome to the learning pathway for the DocuSign for SharePoint Online Sender. This learning pathway enables a sender within DocuSign for SharePoint Online to sign documents and to use get a signature to send documents.	20 mins
DocuSign for NetSuite Admin Fundamentals	Self-paced	Complimentary	This learning pathway enables you to install and configure DocuSign for Net Suite and use the Net Suite Records to send a DocuSign transaction. A	30 mins
DocuSign for NetSuite Admin Electives	Self-paced	Complimentary	This learning pathway enables you to create custom buttons for DocuSign for Net Suite, edit custom buttons, and modify the sweeper schedule. There is not a required sequence in this course.	20 mins
DocuSign Google Integrations	Self-paced	Complimentary	This course provides an overview of Google integrations with DocuSign. By the end of this course, you will be able to explain how Google integrates their different software with DocuSign including; Chrome Extention, DocuSign for G Suite, DocuSign for Gmail, DocuSign for Google Docs, and DocuSign for Google Drive.	45 mins
Mobile Signer				
Mobile Signing on iOS	Self-paced		This course will walk you through the basics of mobile signing on iOS.	20 mins
Mobile Signing on Android	Self-paced		This course will introduce you to the basics of mobile signing on Android.	21 mins
Custom Training				
End User Training	vILT	\$1,500	This training allows your organization to leverage experienced instructors to support your successful roll-out through tailored virtual training. This training includes a 30-minute scoping call and 4, 1-hour, virtual sessions.	4.5 hours
Custom Video Service	Self-paced	\$4,500	DocuSign University's Custom Video Service provides your organization with training resources tailored to your specific DocuSign Usage. Work with DSU's team of Instructional Designers and Video Production Specialists to develop professional training videos that accurately depict your brand, account settings, documents, and workflow.	N/A
Custom Enablement Plan	Email.DocuSignUniversity@docusign.com for more information.			
Other Courses				
DocuSign Support for Customers	Self-paced	Complimentary	This course will equip you with the tools needed to provide your users the support they require to get the most out of DocuSign. DocuSign Support for Customers will prepare you to answer the most common user questions as well as provide you the guidance and resources you need to address questions or issues you're unable to resolve on your own.	30 mins

DocuSign Digital Transformation Project Manager Fundamentals	Self-paced	Complimentary	This learning pathway enables a Project Manager to effectively manage the transformation of a current business process to a digital transaction. You'll learn the essential framework for digital transaction management and evaluate each phase in depth. You'll learn to analyze the current business process and document all of the tasks and resources associated with the process. You'll learn to map the current business process to a digital transaction process. You'll learn to create an implementation plan and training plan to successfully transform the business process. You'll also understand the change management components and communication components to enable an effective transformation.	30 mins
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